

STALMINE-WITH-STAYNALL PARISH COUNCIL

Minutes of the meeting of the Parish Council held on Tuesday 9 June 2020 at 7.30pm via Zoom video conference.

Present: Cllrs T Williams (Chairman), S Pelham, F Cardwell, Cllr D Booth, Cllr Wilson

In attendance: Alison May, clerk to the council

1(1) Apologies for absence

None.

2(2) Declaration of interests and dispensations

Cllrs Williams, Pelham and Cardwell – planning application 20/00411/FUL

Cllrs Williams and Booth – planning application 20/00412/FUL

3(3) Minutes of the last meeting

Councillors **resolved** to approve as a correct record the minutes of the meeting held on 26 May 2020 subject to the timings of the public session being amended.

4(4) Public participation

Resolved to close the meeting to allow members of the public to speak at 7.32pm

The clerk was informed that a member of the public wished to volunteer to maintain the three raised beds on Carr Lane in the vicinity of the veterinary surgery. A letter had been given to Cllr Williams, who would forward this to the clerk.

Resolved to reconvene the meeting at 7.40pm.

5(5) Finance

Councillors were asked:

a) To note there were no receipts in May. The council's bank account transferred to Yorkshire Bank on 27 May	
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b) To approve the following payments:		
Via Zoom conference		
JUNE	Cheques	
Cancelled (wrong amount)	002	
Payroll	003, 004, 005	854.15
Clerk's expenses (on behalf of council) May claim expenses	004 (included in payroll cheque)	47.70
Lengthsman's expenses (SLN on behalf of council) May claim expenses	006	28.16
Mr M Stansfield – plantsman's duties	007	144.00
Mrs E Parry (Internal audit)	008	150.00
Wyre Building Supplies (Inv 0242961, 0243195)	009	85.40
Earth Anchors (EA33429)	010	872.40

c) To note the following payments by direct debit:	
Easy Websites (monthly hosting fee) June	39.60

d) To note the statement of accounts for month ending 31 May 2020	
RBS current account	Nil
RBS reserve account	31115.02
Yorkshire Bank current account	21506.74

e) To note the cheque signed outside of the meeting in order to renew the insurance policy YB 000001	719.62
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Councillors noted that the Cabus lengthsmen had agreed to take on 5 to 7 hours of work per week until the end of October on a self-employed basis and **resolved** for the clerk to administer his contract.

6(6) Planning

Councillors were asked **to consider** the following applications:

Application number: 20/00411/FUL

Proposal: Retrospective changes to approved development 15/00758/FULMAJ comprising creation of first floor resulting in differences to height, elevations, access ramp and footprint (shape and length) of hydrotherapy pool, visitors centre and cafe for disabled visitors and carers. Proposed single-storey rear extension of building to form laundry. Change of use of building to allow public access.

Location: Brickhouse Cottages Brickhouse Lane Hambleton Poulton-Le-Fylde, FY6 9BG.

As three of the five councillors present had declared an interest it was not possible to discuss this application.

Application number: 20/00412/FUL

Proposal: Erection of agricultural building for livestock and feed storage

Location: Field west of New Road, Wardleys Lane, Stalmine, Poulton FY6 9DX

As three of the five councillors present had declared an interest it was not possible to discuss this application.

7(7) 2019/20 Annual Return

Councillors **resolved** to approve:

i) Section 1 – Annual Governance Statement 2019/2020.

ii) Section 2 – Accounting Statements 2019/20.

Section 2 had been prepared and signed by the Responsible Financial Officer (RFO/Clerk) as confirmation that the accounts had been prepared on a receipts and payments basis.

Councillors noted that the internal audit was carried out on 9/10 May 2020 and also noted the contents of the internal auditor's report.

iii) Section 3 – Councillors **resolved** to approve the planned actions.

8(8) Green waste

Resolved: to purchase two green waste bins from Wyre to facilitate the disposal of materials taken from the beds and planters at a cost of £23 per bin, plus a collection subscription of £35 for the first bin and £25 for the second bin.

9(9) Website accessibility

Resolved: to proceed with the rebuild of the website by Easy Web Sites (the current provider) at a cost of £300 w/c 3 August.

10(10) Public footpaths

Resolved: that the initial footpaths for repair would be: Highgate Lane to Staynall Lane - strimming and repair of stile; Occupation Lane to Highgate Lane – strimming at each end and repair of stile. Reinstall fingerpost on Brick House Lane. Further paths to be identified throughout the year.

11(11) Date and time of next meeting – Tuesday 14 July at 7.00pm

There being no other business, the chairman closed the meeting at 8.45pm.